

**MINUTES OF WAIROA DISTRICT COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA  
ON TUESDAY, 24 OCTOBER 2017 AT 1.30PM**

**PRESENT:** His Worship the Mayor Craig Little (Mayor), Cr Denise Eaglesome-Karekare (Deputy Mayor), Cr Hine Flood, Cr Michael (Mike) Bird, Cr Jeremy Harker, Cr Michael (Min) Johansen, Cr Charles (Charlie) Lambert, Mr Paul Kelly, Mr Kiwa Hammond

**IN ATTENDANCE:** J Freeman (Interim Chief Executive Officer), G Borg (Chief Financial Officer), J Baty (Corporate Services Manager), K Tipuna (Economic Development & Engagement Manager), H Montgomery (Chief Operations Officer) J Cox (Engineering Manager), Chris Hankey (Financial Planning Manager), Austin King (Communications Officer)

**1 KARAKIA**

Opening karakia – Mr Kiwa Hammond

**2 APOLOGIES FOR ABSENCE**

Nil

**3 DECLARATIONS OF CONFLICT OF INTEREST**

CR JEREMY HARKER DECLARED A CONFLICT OF INTEREST REGARDING ITEM 8.1 QRS ANNUAL REPORT YEAR ENDED 30 JUNE 2017.

**4 CHAIRPERSON'S ANNOUNCEMENTS**

Hiw Worship the Mayor acknowledged the newly formed New Zealand Government and wished this well for their term.

**5 LATE ITEMS OF URGENT BUSINESS**

2016/17 Annual Report

Public Excluded Item – Audit Closing Report Year Ended 30 June 2017

**6 PUBLIC PARTICIPATION**

NONE

**7 MINUTES OF THE PREVIOUS MEETING**

**RESOLUTION 2017/72**

Moved: Cr Michael (Mike) Bird

Seconded: Cr Jeremy Harker

That the minutes [and confidential minutes] of the Ordinary Meeting held on 12 September 2017

and the Extraordinary Meeting held on 3 October 2017 be confirmed.

**CARRIED**

## **8 GENERAL ITEMS**

### **8.1 QRS ANNUAL REPORT YEAR ENDED 30 JUNE 2017**

#### **RESOLUTION 2017/73**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Denise Eaglesome-Karekare

Abstention: Cr Jeremy Harker

The Chief Financial Officer RECOMMENDS that Council receives the QRS Annual Report 2016/17

**CARRIED**

### **8.2 MOTORCYCLE RACES AT AIRPORT**

#### **RESOLUTION 2017/74**

Moved: Cr Michael (Min) Johansen

Seconded: Cr Michael (Mike) Bird

That Council receives the report and grants permission for the February 2018 Wairoa British Motorcycle Club racing event to be held at the Wairoa Airport and require any repairs and loose chip mitigation after the event to be paid for by Wairoa British Motorcycle Club.

**CARRIED**

### **8.3 WAIROA COMMUNITY CENTRE - REFURBISHMENT OF OUTDOOR POOL**

#### **RESOLUTION 2017/75**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Michael (Mike) Bird

That Council receive the report on the status and requirements for refurbishment of the Wairoa community centre outdoor learners pool and does nothing at this stage.

**CARRIED**

### **8.4 CBD ENHANCEMENT**

#### **RESOLUTION 2017/76**

Moved: Cr Hine Flood

Seconded: Cr Jeremy Harker

That Council commence Stage 1 (investigation phase) of the CBD enhancement project with the establishment of a steering group of no more than 10 members

**CARRIED**

## **8.5 MEETING SCHEDULE 2018**

### **RESOLUTION 2017/77**

Moved: Cr Denise Eaglesome-Karekare

Seconded: His Worship the Mayor Craig Little

That Council receive the report and adopt the meeting schedule for 2018 in Appendix 1.

**CARRIED**

## **8.6 LAPP AND HB LASS ANNUAL REPORTS YEAR ENDED 30 JUNE 2017**

### **RESOLUTION 2017/78**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Hine Flood

That Council receives the LAPP and HBLASS Annual Reports for the year ended 30 June 2017.

**CARRIED**

## **8.7 MAHANGA WATER SUPPLY CLOSURE REFERENDUM RESULTS**

### **MOTION**

Moved: Cr Michael (Mike) Bird

Seconded: Cr Michael (Min) Johansen

That Council receives the report formally documenting the results of Māhanga Water Supply Closure Referendum.

**CARRIED**

## **8.8 DELEGATIONS - WARRANT TO ACT**

### **RESOLUTION 2017/79**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Denise Eaglesome-Karekare

The Corporate Services Manager RECOMMENDS that Council:

1. The report be received.
2. The delegations and appointments as scheduled in the Schedule of Delegations be

approved with immediate effect:

**NAME DELEGATION/AUTHORITY**

Darryl Comins This warrant is issued under sections 174 and 177 and clause 32 of schedule 7 of the Local Government Act 2002 (and section 371B of the Building Act 2004) as evidence that Wairoa District Council has authorised Richard Clifton, an officer of the Council, as an enforcement officer with the following responsibilities and powers:

**A) Under the Building Act 2004:**

- Section 90 – Inspections by Building Consent Authorities.
- Section 111 – Inspections by territorial authority.
- Section 124 – To deem a building to be dangerous, insanitary or earthquake-prone.
- Section 126 – to carry out work.
- Section 129 – To take measures to avert immediate danger or rectify insanitary conditions of the Act.
- Section 164 – Issue Notice to Fix.
- Section 167 – Inspection of building work under notice to fix.
- Section 220 – To carry out building work on default.
- Section 222 – Inspections by territorial authority.
- Section 371A – Authorised to issue infringement notices.
- Section 372 – Issue of infringement notices.

**B) Under the Local Government Act 2002:**

- Section 164 – Seizure of property not on private land.
- Section 171 – general power of entry.
- Section 172 – Power of entry for enforcement purposes.
- Section 173 – Power of Entry I cases of emergency.

**C) Under the Fencing of Swimming Pools act 1987:**

- Section 11 – Power of entry for territorial authority officers.

**D) Under the Resource Management Act 1991:**

- Section 38 – Authority & Responsibility of Enforcement Officers

Waipatu Winitana 1. “Enforcement Officer” Under Section 38 of the Resource Management Act to carry out Noise Enforcement under Section 327

Holden Phillips 2. An “enforcement officer” appointed under Section 177 of the Local Government Act 2002 for the enforcement of bylaws and regulations.

**CARRIED**

**8.9 2016/17 ANNUAL REPORT**

**RESOLUTION 2017/80**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Jeremy Harker

The Financial Planning Manager RECOMMENDS that, subject to minor editorial amendments to be confirmed, Council adopts the Annual Report for the year ended 30 June 2017.

**CARRIED**

**9 RECEIPT OF MINUTES FROM COMMITTEES/ACTION SHEETS**

Nil

**10 PUBLIC EXCLUDED ITEMS**

**RESOLUTION TO EXCLUDE THE PUBLIC**

**RESOLUTION 2017/81**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Denise Eaglesome-Karekare

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>10.1 - Proposed purchase of Wairoa County building</b>	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information  s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>10.2 - Youth Services Evaluation - Wairoa District Council</b>	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons  s7(2)(i) - the withholding of the information is necessary to enable Council to carry on,	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	
<b>8.10 - Audit Closing Report year ended 30 June 2017</b>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>CARRIED</b>		

**RESOLUTION 2017/82**

Moved: Cr Denise Eaglesome-Karekare  
 Seconded: Cr Hine Flood

That Council moves out of Closed Council into Open Council.

**CARRIED**

Closing karakia – Mr Kiwa Hammond

**The Meeting closed at 4:06 p.m.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 5 December 2017.**

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**CHAIRPERSON**