

**MINUTES OF WAIROA DISTRICT COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA  
ON TUESDAY, 12 SEPTEMBER 2017 AT 1.30PM**

**PRESENT:** His Worship the Mayor Craig Little (Mayor), Cr Denise Eaglesome-Karekare (Deputy Mayor), Cr Hine Flood, Cr Michael (Mike) Bird, Cr Jeremy Harker, Cr Michael (Min) Johansen, Cr Charles (Charlie) Lambert, Mr Paul Kelly, Mr Kiwa Hammond

**IN ATTENDANCE:** J Freeman (Interim Chief Executive Officer), G Borg (Chief Financial Officer), J Baty (Corporate Services Manager), K Tipuna (Economic Development & Engagement Manager), H Montgomery (Chief Operations Officer) J Cox (Engineering Manager)

**1 KARAKIA**

Opening karakia – Mr Kiwa Hammond

**2 APOLOGIES FOR ABSENCE**

Nil

**3 DECLARATIONS OF CONFLICT OF INTEREST**

Cr Denise Eaglesome-Karekare declared a conflict of interest regarding Item 8.5 Motorcycle Races at Airport.

**4 CHAIRPERSON'S ANNOUNCEMENTS**

None

**5 LATE ITEMS OF URGENT BUSINESS**

Public Excluded Item – Potential Sale of Civic Assurance House

**6 PUBLIC PARTICIPATION**

NONE.

**7 MINUTES OF THE PREVIOUS MEETING**

**RESOLUTION 2017/60**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Jeremy Harker

That the minutes of the Ordinary Meeting held on 1 August 2017 and the Extraordinary Meeting held on 22 August 2017 be confirmed with the following amendment to item 8.8 Te Mātārae o Te Wairoa Trust - Māori Land Development Project Manager of the minutes of the Ordinary Meeting held on 1 August 2017:

That Council *approves the recommendations of the Economic Development Committee and:*

- a) Supports Te Mātārae o Te Wairoa Trust's proposal for the establishment of a Māori Land Development Project; and,
- b) Releases \$60,000 from the District Development Fund Reserve to be allocated to Te Mātārae o Te Wairoa Trust for the Māori Land Development Project for a solution-based approach to Māori land development based on their proposal.

**CARRIED**

## **8 GENERAL ITEMS**

### **8.1 PROCUREMENT OF THE TRANSPORT MAINTENANCE CONTRACTS**

#### **RESOLUTION 2017/61**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Denise Eaglesome-Karekare

That Council receives the report and attends a workshop to review the options proposed in this report and to confirm the preferred option going forward.

**CARRIED**

### **8.2 DRINKING WATER GOVERNANCE JOINT COMMITTEE**

#### **RESOLUTION 2017/62**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Hine Flood

That Council:

- a) Received the report.
- b) Subject to the agreement of the other participating agencies, resolve to join the Hawke's Bay Drinking Water Governance Joint Committee.
- c) Adopt the Terms of Reference for the Hawke's Bay Drinking Water Governance Joint Committee .

With the reasons for this decision being that the objective of the decision will contribute to meeting the current and future needs of communities for good quality local infrastructure in a way that is most cost-effective for households and business by:

- i) Providing for effective Governance oversight and regional collaboration over activities that contribute to safe and adequate drinking water.

**CARRIED**

**8.3 COMMUNITY PARTNERSHIP COMMITTEE TERMS OF REFERENCE****RESOLUTION 2017/63**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Denise Eaglesome-Karekare

That Council:

- a) Disestablish the Council's Community Partnership Committee (terms of reference attached Appendix 1); and,
- b) Endorse the Community Partnership Governance Group terms of reference (attached as Appendix 2).

**CARRIED**

**8.4 INITIATION OF RATES RESETTING PROCESS****RESOLUTION 2017/64**

Moved: Cr Michael (Mike) Bird

Seconded: Cr Denise Eaglesome-Karekare

That Council:

1. Determine it is desirable to set all of its rates (except the Māhia and Ōpoutama Wastewater Scheme targeted rates for capital repayment and finance costs, and water by meter rates) for the 2017/18 year again because of a mistake in calculating the rates (under section 119(2)(a)(ii) of the Local Government (Rating) Act 2002) as identified and reported to the Council;
2. Will give 14 days' public notice of its intention to set the 2017/18 rates (except the Māhia and Ōpoutama Wastewater Scheme targeted rates for capital repayment and finance costs , and water by meter rates) again in accordance with the requirements of the Local Government (Rating) Act 2002;
3. Will include in the public notice the following information, required by section 119 of the Act:
  - a. information in relation to the 2017/18 rates (except the Māhia and Ōpoutama Wastewater Scheme targeted rates for capital repayment and finance costs , and water by meter rates) that was, or would otherwise have been, included in the funding impact statement in the Council's 2017/18 Annual Plan (including the correctly calculated amounts of the rates); and
  - b. a statement of the reason why the Council has determined that it is desirable to set the 2017/18 rates again.
4. Will also include in the public notice a statement of its intention to adjust its penalties regime for the 2017/18 year so that penalties will only be added to late payment of rates for instalments 2 to 4.

**CARRIED**

**8.5 MOTORCYCLE RACES AT AIRPORT****RESOLUTION 2017/65**

Moved: Cr Hine Flood

Seconded: Cr Jeremy Harker

That Council defers item 8.5 Motorcycle Races at Airport to its meeting scheduled for 24 October 2017 pending further technical information from Council engineers.

**CARRIED**

**8.6 ELECTORAL SYSTEM FOR 2019 AND 2022 LOCAL GOVERNMENT ELECTIONS****RESOLUTION 2017/66**

Moved: Cr Michael (Min) Johansen

Seconded: Cr Jeremy Harker

That Council:

1. Exercises its discretion under Section 79(1)(a) and 82(3) of the Local Government Act 2002, and makes a decision on this issue without conferring directly with the community or others due to the option available to the public to demand a poll under the Local Electoral Act should they choose to do so, and can obtain the necessary number of signatures (5% of the electors).
2. Resolves to retain the status quo and continue with the First Past the Post electoral system for the 2019 and 2022 triennial elections
3. Gives public notice - by 19 September 2017 – of resolution 2 (above) and that electors have the right to demand a poll on the electoral system to be used for the next two triennial elections.
4. Instructs staff to action the necessary public notices and any other processes required under the Local Electoral Act 2001 in respect to the electoral system for the Local Government Elections 2019.

**CARRIED**

**9 RECEIPT OF MINUTES FROM COMMITTEES/ACTION SHEETS****9.1 MINUTES OF FINANCE, AUDIT & RISK COMMITTEE MEETING - 4 JULY 2017****RESOLUTION 2017/67**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Denise Eaglesome-Karekare

1. That the Minutes of the Finance, Audit & Risk Committee Meeting held on Tuesday 4 July 2017 be received and the recommendations therein be adopted.

**CARRIED**

**9.2 MINUTES OF CHIEF EXECUTIVE REVIEW COMMITTEE MEETING - 5 JULY 2017****RESOLUTION 2017/68**

Moved: Cr Hine Flood

Seconded: Cr Michael (Min) Johansen

That the Minutes of the Extraordinary Chief Executive Review Committee Meeting held on Wednesday 5 July 2017 be received and the recommendations therein be adopted.

**CARRIED**

**9.3 MINUTES OF MĀORI STANDING COMMITTEE MEETING - 13 JULY 2017****RESOLUTION 2017/69**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Jeremy Harker

That the Minutes of the Māori Standing Committee Meeting held on Thursday 13 July 2017 be received and the recommendations therein be adopted.

**CARRIED**

**9.4 MINUTES OF MĀORI STANDING COMMITTEE MEETING - 10 AUGUST 2017****RESOLUTION 2017/70**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Hine Flood

That the Minutes of the Māori Standing Committee Meeting held on Thursday 10 August 2017 be received and the recommendations therein be adopted.

**CARRIED**

**10 PUBLIC EXCLUDED ITEMS****RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>10.1 - Valuation and sale of airport land</b>	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities  s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>10.2 - Youth Services Evaluation - Wairoa District Council</b>	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons  s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>10.3 - Potential Sale Of Civic Assurance House</b>	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**RESOLUTION 2017/71**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Denise Eaglesome-Karekare

That Council moves out of Closed Council into Open Council.

**CARRIED**

Closing karakia – Mr Kiwa Hammond

**The Meeting closed at 4:30 p.m.**

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 24 October 2017.

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**CHAIRPERSON**