

**MINUTES OF WAIROA DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA
ON TUESDAY, 1 AUGUST 2017 AT 1.30PM**

PRESENT: Cr Denise Eaglesome-Karekare (Deputy Mayor), Cr Hine Flood, Cr Michael (Mike) Bird, Cr Jeremy Harker, Cr Michael (Min) Johansen, Cr Charles (Charlie) Lambert, Mr Paul Kelly, Mr Kiwa Hammond

IN ATTENDANCE: J Freeman (Interim Chief Executive Officer), G Borg (Chief Financial Officer), J Baty (Corporate Services Manager), K Tipuna (Economic Development & Engagement Manager), H Montgomery (Chief Operations Officer) J Cox (Engineering Manager), C Knight (Governance Advisor & Policy Strategist)

1 KARAKIA

Opening karakia – Mr Kiwa Hammond

2 APOLOGIES FOR ABSENCE

APOLOGY

RESOLUTION 2017/45

Moved: Cr Hine Flood

Seconded: Cr Jeremy Harker

That the apology received from His Worship the Mayor Craig Little be accepted and leave of absence granted.

CARRIED

3 DECLARATIONS OF CONFLICT OF INTEREST

None.

4 CHAIRPERSON'S ANNOUNCEMENTS

None.

5 LATE ITEMS OF URGENT BUSINESS

Delegations – Warrant to Act

Public Excluded Item – Review of Building Control Authority

6 PUBLIC PARTICIPATION

None.

7 MINUTES OF THE PREVIOUS MEETING**RESOLUTION 2017/46**

Moved: Cr Hine Flood

Seconded: Cr Michael (Mike) Bird

That the minutes and confidential minutes of the Ordinary Meeting held on 20 June 2017, the Extraordinary Meeting held on 23 June 2017, the Extraordinary Meeting held on 4 July 2017 and the Extraordinary Meeting held on 18 July 2017 be confirmed.

CARRIED

8 GENERAL ITEMS

Item 8.1. was presented by the Engineering Manager and the item moved to after the public excluded items due to a confidential matter relating to the item being discussed during the public excluded part of the meeting.

8.2 CCTV PROGRAMME UPDATE

At 2:09 p.m., Cr Michael (Mike) Bird left the meeting.

At 2:10 p.m., Cr Michael (Mike) Bird returned to the meeting.

RESOLUTION 2017/47

Moved: Cr Hine Flood

Seconded: Cr Michael (Min) Johansen

That Council receives the report and continue with the existing system and further develop in an internal continuous improvement process including stakeholders (this group to include the farming community).

CARRIED

8.3 AUDIT FEES 2017-2019**RESOLUTION 2017/48**

Moved: Cr Jeremy Harker

Seconded: Cr Denise Eaglesome-Karekare

That Council approves the proposed Annual Report audit fees and disbursements of \$286,198 for the three years ending 30 June 2017-2019.

CARRIED

8.4 MATARIKI REGIONAL ECONOMIC DEVELOPMENT STRATEGY (REDS) GOVERNANCE STRUCTURE**RESOLUTION 2017/49**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Michael (Mike) Bird

That Council endorse the governance structure, delivery and funding model for the Matariki Regional Economic Development Strategy , but amend so that Wairoa District Council is a permanent member of the governance structure.

CARRIED

8.5 DRAFT WAIROA DISTRICT COUNCIL ECONOMIC DEVELOPMENT PLAN

This report is to come back to Council on the 12 September for a final review of the proposed plan.

RESOLUTION 2017/50

Moved: Cr Jeremy Harker

Seconded: Cr Charles (Charlie) Lambert

That the report be received.

CARRIED

8.6 PROCUREMENT STRATEGY**RESOLUTION 2017/51**

Moved: Cr Jeremy Harker

Seconded: Cr Hine Flood

That Council receive the report and approve, in principle, the Wairoa District Council 'Procurement Strategy 2017' to be submitted for NZTA endorsement (in relation to roading activities) prior to adoption by Council.

CARRIED

8.7 INSURANCE TERMS 2017-18**RESOLUTION 2017/52**

Moved: Cr Michael (Min) Johansen

Seconded: Cr Jeremy Harker

That Council approves the terms attached as Appendices 2 & 3 and the associated expenditure of \$283,087.37 for insurance premiums for the year ending 30 June 2018.

CARRIED

At 3:00 p.m., Mr Paul Kelly left the meeting.

8.9 DELEGATIONS - WARRANT TO ACT**RESOLUTION 2017/53**

Moved: Cr Hine Flood

Seconded: Cr Michael (Mike) Bird

That in accordance with Section 46A (7) of the Local Government Official Information and Meetings Act 1987 the item **Delegations – Warrant to Act** be considered given the item had not come to hand at the time of Agenda compilation and consideration of this matter is required now in order to respond within the timeframe allowed.

CARRIED

RESOLUTION 2017/54

Moved: Cr Charles (Charlie) Lambert

Seconded: Cr Michael (Mike) Bird

That Council:

1. Receive the report; and,
2. The delegations and appointments as scheduled in the Schedule of Delegations be approved with immediate effect:

NAME	DELEGATION/AUTHORITY
John Freeman (Interim Chief Executive Officer)	1. The Council delegates to the Interim Chief Executive Officer all responsibilities, duties and powers to act on any matter, subject to any legal restrictions, and excluding those matters in respect of which delegation is prohibited by any Act or regulation, or which are expressly excluded from this delegation. This delegation does not preclude the Interim Chief Executive Officer from referring for any reason any matter to the governing body or a committee (including a subcommittee) of the governing body, for a decision. This delegation includes the authority to

sub-delegate to an appropriate officer or tier level except where delegation is prohibited by any Act or regulation provided these delegations are along good business practice and are separately recorded.

2. The Council delegates to John Freeman (Interim Chief Executive Officer) all its powers that it is lawfully able to delegate in relation to its status as the lawful occupier of any Council land (including local roads). This includes, for the avoidance of doubt, the Council's power to authorise an employee or other person to act under the authority of the Council in terms of the Trespass Act 1980.

CARRIED

9 RECEIPT OF MINUTES FROM COMMITTEES/ACTION SHEETS

9.1 MINUTES OF ECONOMIC DEVELOPMENT COMMITTEE MEETING - 27 JUNE 2017

RESOLUTION 2017/55

Moved: Cr Jeremy Harker

Seconded: Cr Denise Eaglesome-Karekare

That the Minutes of the Economic Development Committee Meeting held on Tuesday 27 June 2017 be received and the recommendations therein be adopted.

CARRIED

10 PUBLIC EXCLUDED ITEMS

RESOLUTION TO EXCLUDE THE PUBLIC

MOTION

Moved: Cr Hine Flood

Seconded: Cr Michael (Min) Johansen

That the public be excluded from the following parts of the proceedings of this meeting at 3:08 p.m.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each	Ground(s) under section 48 for the passing of this resolution
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	matter	
10.1 - Frasertown Hall	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.1 - Review of Building Control Authority	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(f)(ii) - the withholding of the information is necessary to maintain the effective conduct of public affairs through the protection of Council members, officers, employees, and persons from improper pressure or harassment	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

RESOLUTION 2017/56

Moved: Cr Jeremy Harker

Seconded: Cr Michael (Min) Johansen

That Council moves out of Closed Council into Open Council at 4:27 p.m.

CARRIED

8.1 UPDATE ON PROPERTY ASSET MANAGEMENT PLAN, DATABASE AND STRATEGY

Councillors requested a workshop and a field trip on the database.

MOTION

Moved: Cr Michael (Min) Johansen

Seconded: Cr Charles (Charlie) Lambert

That Council receive the report and resolves to commence negotiations for acquisition of adequate clear zone land for the runway extension

8.8 TE MATARAE O TE WAIROA TRUST - MAORI LAND DEVELOPMENT PROJECT MANAGER

RESOLUTION 2017/57

Moved: Cr Jeremy Harker

Seconded: Cr Michael (Min) Johansen

That Council approves the recommendations of the Economic Development Committee and:

- a) Supports Te Mātārae o Te Wairoa Trust’s proposal for the establishment of a Māori Land Development Project; and,
- b) Releases \$60,000 from the District Development Fund Reserve to be allocated to Te Mātārae o Te Wairoa Trust for the Māori Land Development Project for a solution-based approach to Māori land development based on their proposal.

CARRIED

Closing karakia – Economic Development & Engagement Manager.

The Meeting closed at 4:45 p.m.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 12 September 2017.

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CHAIRPERSON