

**MINUTES OF WAIROA DISTRICT COUNCIL  
FINANCE, AUDIT & RISK COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA  
ON TUESDAY, 4 JULY 2017 AT 1.30PM**

**PRESENT:** His Worship the Mayor Craig Little (Mayor), Cr Denise Eaglesome-Karekare (Deputy Mayor), Cr Hine Flood, Cr Jeremy Harker, Mr Philip Jones

**IN ATTENDANCE:** F Power (Chief Executive Officer), G Borg (Chief Financial Officer), J Baty (Corporate Services Manager), K Tipuna (Economic Development & Engagement Manager), C Knight (Governance Advisor & Policy Strategist), C Hankey (Financial Planning Manager)

Adjourned 1.35pm

Reconvened 1.59pm

**1 KARAKIA**

Given by the Corporate Services Manager

**2 APOLOGIES FOR ABSENCE**

Nil

**3 DECLARATION OF CONFLICT OF INTEREST**

None

**4 CHAIRPERSON'S ANNOUNCEMENTS**

None

**5 LATE ITEMS OF URGENT BUSINESS**

Monthly Summary Finance Report - April 2017

Monthly Summary Finance Report - May 2017

**6 PUBLIC PARTICIPATION**

None.

**7 MINUTES OF THE PREVIOUS MEETING**

**COMMITTEE RESOLUTION 2017/40**

Moved: Mr Philip Jones

Seconded: Cr Denise Eaglesome-Karekare

That the minutes and confidential minutes of the Ordinary Meeting held on 23 May 2017 be confirmed.

**CARRIED**

**8 GENERAL ITEMS****8.1 APPOINTMENT OF INTERNAL AUDITORS****COMMITTEE RESOLUTION 2017/41**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Mr Philip Jones

That the Committee endorses the appointment of Crowe Horwath as Council's internal auditors.

**CARRIED**

**8.2 INSURANCE 2017-18****COMMITTEE RESOLUTION 2017/42**

Moved: Cr Jeremy Harker

Seconded: Cr Hine Flood

That the report be received.

**CARRIED**

**COMMITTEE RESOLUTION 2017/43**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Jeremy Harker

That the Committee recommends to Council the approval of insurance terms attached as Appendices – noting that the professional indemnity and public liability terms have previously been approved.

**CARRIED**

**ADDITION OF LATE ITEMS TO THE AGENDA****COMMITTEE RESOLUTION 2017/44**

Moved: Mr Philip Jones

Seconded: Cr Jeremy Harker

That in accordance with Section 46A (7) of the Local Government Official Information and Meetings Act 1987 the items **Monthly Summary Finance Report - April 2017, and Monthly Summary Finance Report - May 2017** be considered given the item had not come to hand at the time of Agenda compilation and consideration of this matter is required now in order to respond

within the timeframe allowed.

**CARRIED**

**8.4 MONTHLY SUMMARY FINANCE REPORT - APRIL 2017**

**COMMITTEE RESOLUTION 2017/45**

Moved: Mr Philip Jones

Seconded: His Worship the Mayor Craig Little

That the Committee receives this report.

**CARRIED**

**8.5 MONTHLY SUMMARY FINANCE REPORT - MAY 2017**

**COMMITTEE RESOLUTION 2017/46**

Moved: Mr Philip Jones

Seconded: His Worship the Mayor Craig Little

That the Committee receives this report.

**CARRIED**

At 3:00 p.m., Cr Denise Eaglesome-Karekare left the meeting.

**8.3 HEALTH & SAFETY REPORT - JUNE 2017**

**COMMITTEE RESOLUTION 2017/47**

Moved: Mr Philip Jones

Seconded: Cr Jeremy Harker

That the Committee receive the report.

**CARRIED**

## 9 PUBLIC EXCLUDED ITEMS

## RESOLUTION TO EXCLUDE THE PUBLIC

**COMMITTEE RESOLUTION 2017/48**

Moved: Mr Philip Jones

Seconded: Cr Jeremy Harker

That the public be excluded from the following parts of the proceedings of this meeting at 3:15 p.m.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
9.1 - HEALTH & SAFETY REPORT - JUNE 2017	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

**COMMITTEE RESOLUTION 2017/49**

Moved: Cr Jeremy Harker

Seconded: Mr Philip Jones

That the Committee moves out of Closed Committee into Open Committee at 3:32 p.m.

**CARRIED**

Closing karakia – Corporate Services Manager

The Meeting closed at 3:33 p.m.

The minutes of this meeting were confirmed at the Finance, Audit & Risk Committee Meeting held on 17 October 2017.

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**CHAIRPERSON**