

**MINUTES OF WAIROA DISTRICT COUNCIL  
FINANCE, AUDIT & RISK COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA  
ON TUESDAY, 23 MAY 2017 AT 1.30PM**

**PRESENT:** Cr Jeremy Harker (Chairman)  
His Worship the Mayor Craig Little, Cr Denise Eaglesome-Karekare, Mr Philip Jones

**IN ATTENDANCE:** Cr Mike Bird (until 2:30pm), Cr Charlie Lambert (from 1:55pm), H Montgomery (Acting CEO), G Borg (CFO), J Baty (Corporate Services Manager), J Cox (Engineering Manager), E Guzman (Governance Advisor), A King (Communications Officer), D Doole (Senior Rates Officer)

**1 KARAKIA**

Given by the Corporate Services Manager.

**2 APOLOGIES FOR ABSENCE**

**APOLOGY**

**COMMITTEE RESOLUTION 2017/20**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Jeremy Harker

That the apology received from Cr Hine Flood be accepted.

**CARRIED**

**3 DECLARATION OF CONFLICT OF INTEREST**

None.

**4 CHAIRPERSON'S ANNOUNCEMENTS**

None.

**5 LATE ITEMS OF URGENT BUSINESS**

Supplementary appendix to Item 8.2 – Projects and Capital Programme

**MOTION****COMMITTEE RESOLUTION 2017/21**

Moved: Cr Jeremy Harker

Seconded: Cr Denise Eaglesome-Karekare

That in accordance with Section 46A (7) of the Local Government Official Information and Meetings Act 1987 the Supplementary appendix to Item 8.2 – Projects and Capital Programme be considered given the item had not come to hand at the time of Agenda compilation and consideration of this matter is required now in order to respond within the timeframe allowed.

**CARRIED**

**6 PUBLIC PARTICIPATION**

None.

**7 MINUTES OF THE PREVIOUS MEETING****COMMITTEE RESOLUTION 2017/22**

Moved: Mr Philip Jones

Seconded: Cr Jeremy Harker

That the minutes of the Ordinary Meeting held on 11 April 2017 be confirmed.

**CARRIED**

**8 GENERAL ITEMS****8.1 HEALTH & SAFETY REPORT - MAY 2017****COMMITTEE RESOLUTION 2017/23**

Moved: Cr Denise Eaglesome-Karekare

Seconded: His Worship the Mayor Craig Little

That the Committee receive the report.

**CARRIED**

**8.2 2016/17 QUARTER THREE (MARCH 2017) FINANCIAL REPORT****COMMITTEE RESOLUTION 2017/24**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Mr Philip Jones

That the Committee receive this report and approve its referral to Council.

**CARRIED**

**8.3 PUBLIC LIABILITY & PROFESSIONAL INDEMNITY INSURANCES****COMMITTEE RESOLUTION 2017/25**

Moved: Cr Jeremy Harker

Seconded: Cr Denise Eaglesome-Karekare

That the Committee approve the proposed subscription to JLT's Local Government Liability Programme.

**CARRIED**

**8.4 MINOR AMENDMENT TO THE REVENUE AND FINANCING POLICY - ALTERATION OF THE WAIROA URBAN RESIDENTIAL RATING DIFFERENTIAL THRESHHOLD****COMMITTEE RESOLUTION 2017/26**

Moved: Mr Philip Jones

Seconded: Cr Denise Eaglesome-Karekare

That the Committee endorse to Council the proposed alteration to the Wairoa urban residential rating differential 0.55 from a land value of less than \$80,000.00 to a land value of less than \$68,000.00 for the year commencing 1 July 2017. Further, the Committee believes this is not a significant amendment under Section 103, Subsection 4 of the Local Government Act, as amended.

**CARRIED**

**8.5 2017 COMMUNITRAK SURVEY****COMMITTEE RESOLUTION 2017/27**

Moved: Mr Philip Jones

Seconded: His Worship the Mayor Craig Little

That the Committee:

1. Receive the report, and

2. Endorse the report for passing to Council.

**CARRIED**

## **8.6 ANNUAL REPORT 2016-17 TIMETABLE**

### **COMMITTEE RESOLUTION 2017/28**

Moved: Mr Philip Jones

Seconded: Cr Jeremy Harker

That the Committee approve the proposed timetable for presentation to Council's auditors.

**CARRIED**

**8.7 APPROVAL OF VARIANCE - FINANCIAL PLANNING AND MANAGEMENT SYSTEM UPGRADE**

**COMMITTEE RESOLUTION 2017/29**

Moved: Cr Jeremy Harker

Seconded: Mr Philip Jones

That the Committee recommend Council approves a variance of \$19,000 to the budget for the year ended 30 June 2017.

**CARRIED**

**8.1 SUPPLEMENTARY APPENDIX TO ITEM 8.2 - PROJECTS AND CAPITAL PROGRAMME**

**COMMITTEE RESOLUTION 2017/30**

Moved: Cr Jeremy Harker

Seconded: Cr Denise Eaglesome-Karekare

That the Committee receive the supplementary appendix.

**CARRIED**

9 PUBLIC EXCLUDED ITEMS

RESOLUTION TO EXCLUDE THE PUBLIC

**RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting at 2:45pm. The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered       | Reason for passing this resolution in relation to each matter  | Ground(s) under section 48 for the passing of this resolution  |
|---|--|--|
| 9.1 - Civic Financial Services Annual General Meeting | s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |

**COMMITTEE RESOLUTION 2017/31**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Jeremy Harker

That Council move out of Closed Council into Open Council at 2:55pm.

**CARRIED**

The Meeting closed at 3:00pm.

The minutes of this meeting were confirmed at the Finance, Audit & Risk Committee Meeting held on 4 July 2017.

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CHAIRPERSON